



**CLAREMONT
LINCOLN
UNIVERSITY**

Engage in Positive Social Change.™

Unofficial Withdrawal Form

Office of Student Services

250 W. First Street, Suite 330 • Claremont, CA 91711 • Ph. (909) 667-4480/4481 • Fax (909) 399-3443

For Faculty Use Only

To not attend or stop attending a course does not constitute a drop or withdrawal. Students who do not official drop or withdraw from a course in which they are enrolled but not attending will receive a non-passing grade of “UW” (Unofficial Withdrawal) in that course. This action will be noted on the transcript and will factor into a student’s cumulative grade point average in the same manner as a grade of “F”. Students with a pattern of incomplete or dropped courses will be subject to the termination of their enrollment.

Students are allowed to repeat a course once.

Instructor Name _____ Term _____

Course _____

Student Name _____ Last Date of Participation _____

By signing below the instructor indicates that the student should receive an Unofficial Withdrawal in the course noted above which will appear on the student’s transcript.

Instructor Signature _____ Date _____

Administrative Use Only

Director of Student Services _____ Date _____